

Tesco Charity Trust

Application Form

This application form should be completed on-line
To access the form log onto:

<http://www.tescocharitytrustcommunityawards-applications.co.uk>



	Question	Answer
1.	What is the name of your organisation?	
2.	What is the address of your organisation	
3.	Name of contact	
4.	How would you like to be addressed <i>(e.g. Mr Smith, Mrs Wallace, Peter, Susan)</i>	
5.	Contact position in organisation	
6.	Contact address <i>(Please leave these boxes blank if same as organisation address)</i>	
7.	Contact telephone number	
8.	Contact email address	
9.	What is the legal status of your organisation? <i>(Registered charity, Company limited by guarantee, Voluntary organisation (not for profit organisation), School, Housing association, Other)</i>	
10.	If other, please explain <i>(maximum 150 characters including spaces or approximately 20 words)</i>	
11.	Are you a registered charity? <i>(Yes/No)</i>	
12.	If registered charity, please give registered charity number:	
13.	Are you a company limited by guarantee? <i>(Yes/No)</i>	
14.	If company limited by guarantee, please give registered number:	
15.	Is your organisation part of a larger organisation? <i>(Yes/No)</i>	
16.	If yes please explain <i>(maximum 350 characters including spaces or approximately 50 words)</i>	
17.	In what year did your organisation start?	
18.	Please explain the aims, objectives and activities of your organisation: <i>(maximum 1,000 characters including spaces or approximately 150 words)</i>	
19.	For what year do you have your most recent audited annual accounts?	
20.	What was your organisation's income in the last financial year for which you have audited accounts?	

21.	What was your organisation's expenditure in the last financial year for which you have audited accounts?					
22.	What was your organisation's surplus in the last financial year for which you have audited accounts?					
23.	What was your organisation's free reserves in the last financial year for which you have audited accounts?					
24.	Additional Comments to financial information <i>(maximum 30 words)</i>					
25.	How much are you requesting from the Tesco Charity Trust?					
26.	What specifically will this amount be used for. Give a breakdown of this amount. <i>(Please note: the total should add up to answer that you gave in the previous question)</i>	<table border="1"> <thead> <tr> <th>ITEM</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	ITEM	AMOUNT		
ITEM	AMOUNT					
27.	Please summarise your project in less than 25 words					
28.	If your project is part of a larger project, please give the total project costs.	<table border="1"> <thead> <tr> <th>ITEM</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	ITEM	AMOUNT		
ITEM	AMOUNT					
29.	How much of the total cost has been secured so far, and from where?					
30.	Total of amount secured					
31.	Please select the programme that you are applying under. 1. Children's Welfare 2. Children's Education 3. Health & Disability 4. Elderly People Select one category					
32.	Please provide details of your proposal or project <i>(maximum 1,000 characters including spaces or approximately 150 words)</i>					
33.	What is the catchment area of the work carried out by the project? <i>(maximum 350 characters including spaces or approximately 50 words)</i>					
For details of your nearest Extra, Superstore or Metro store log onto www.tesco.com/storelocator/						
34.	What is the name of the Tesco Extra, Superstore or Metro nearest to where the project is taking place? <i>EG Tesco - Bromley or Tesco - Padstow (Do not include Express store details)</i>					
35.	What is the full address (including postcode) of the Tesco Extra, Superstore or Metro nearest to where the project is taking place? <i>(Do not include Express store details)</i>					
36.	How many people will benefit from the proposed project?					
37.	What do you intend to achieve as a result of funding in terms of people in your organisation? <i>(maximum 1,000 characters including spaces or approximately 150 words)</i>					
38.	When is the project due to start?					
39.	When is the project due to end?					
40.	If your project is ongoing, please enter ongoing in box					

41.	If you are successful, who should the cheque be made out to?	
42.	Will the grant help you gain further funding from the lottery, local or county councils or central government? <i>(maximum 350 characters including spaces or approximately 50 words)</i>	
43.	Have you received any previous support from the Tesco Charity Trust? <i>(Yes/No)</i>	
44.	If you have received any previous support please give date(s) and amount(s)	